



What's New to the FY26 Request Forms

Since last year, the following revisions have been made to the FY26 Funding Request documents:

FY26 Funding Request Guidelines:

- **Addition:** Definition of title insurance.
- **Addition:** Definition of full-time equivalents.

Organization Section:

- **Addition:** I. C. Principal Capital Contact – required field.
- **New:** I. G. DCLA Funding Seminar - name the organization's FY26 attendee(s).
- **New:** II.B. Articles of Incorporation – required document upload and corporation formation year field.
- **New:** II. C. Tax Exempt Status – two new questions regarding the organizations tax status.
- **New:** II. D. New York State Charities – required document upload CHAR500 and the organization's registration number.
- **New:** II. F.4 Operations and Management – numbers of full-time employees and full-time staff equivalents (FTE) are now required.
- **New:** II.G.1 Operating Budget and Strategic/Business Plan – new required budget template.
- **Change:** II.G.1 Operating Budget and Strategic/Business Plan – reduction in the number of required projected budget years from two to one year.
- **Addition:** II.G.4 Operating Budget and Strategic/Business Plan – new table for active and completed projects.

Appendix CR:

- **New:** A.5 Feasibility study, capital and master plan –optional document upload available.
- **Addition:** A.6 “Landscaping associated with renovation of an existing building or space” – option for renovations.
- **Change:** A.9 Accessibility scope – definition.
- **Addition:** C. Title report and insurance –organization's and Board of Directors' acknowledgement added.
- **Addition:** I.1 Start and end date applicability - required field.
- **Addition:** J Room types - “Outdoor space or terrace” and “Circulation” – selection options.
- **Change:** K.2 Budget impact selection options - required field.
- **New:** K.3 Budget impact explanation - required field.
- **Change:** L.8 Green Building laws: Language updated for Local Law 51 (2023).

Restrictive Covenant Acknowledgement

- **Addition:** Sentence regarding title report and title insurance policy.